**KOREA CHRISTIAN INTERNATIONAL SCHOOL**

471 Gyeongeui-ro, Ilsandong-gu
Goyang-si, Gyeonggi-do, Republic of Korea
Tel: 031) 913-9105, 9157
Fax: 031) 905-9107
http://www.ilsancs.com

# APPLICATION FORM FOR ADMISSION - *SECONDARY SCHOOL*

## Applicant

| | | | | |
|---|---|---|---|---|
| ***Legal Name*** | (Last) | (First) | (Middle) | |
| ***Date of Birth*** *(MM/DD/YYYY)* | | | ***Sex*** | ☐ Male ☐ Female |
| ***Place of Birth*** | | | *(Photo)* | |
| ***Citizenship*** | | | | |
| ***Passport Number*** | | | | |
| ***Current Grade*** | | | | |
| ***Entering Grade*** | | | | |
| ***Religion*** | | | | |
| ***Phone Number*** | Cell Phone | Home Phone | | |
| ***E-mail*** | | | | |
| ***Address*** | | | | |
| | | ***Postal Code:*** | | |

***Date*** *(MM/DD/YY)*

## For Office Use Only

| | | | |
|---|---|---|---|
| ***Test Date*** | | ***Interview Date*** | |
| ***Test Score*** | English: Reading: | Math: | Writing: |
| ***Dormitory*** | ☐ YES ☐ NO | ***School Bus Service*** | ☐ YES ☐ NO |
| ***Official Transcript*** | ☐ YES ☐ NO | ***Passport Copy*** | ☐ YES ☐ NO |
| ***Admission Date*** | | ***First Day of Attendance*** | |

## Family - *Parents*

| | | | | | |
|---|---|---|---|---|---|
| ***Marital Status*** | ☐ Married | ☐ Widowed | ☐ Separated | ☐ Divorced | ☐ Single |

| | | | |
|---|---|---|---|
| ***Father's Name*** | (Last) | (First) | (Middle) |
| ***Date of Birth*** *(MM/DD/YYYY)* | | ***Occupation*** | |
| ***Citizenship*** | | ***Primary Language*** | |
| ***Phone Number*** | | ***Religion*** | |
| ***Email*** | | | |

| | | | |
|---|---|---|---|
| ***Mother's Name*** | (Last) | (First) | (Middle) |
| ***Date of Birth*** *(MM/DD/YYYY)* | | ***Occupation*** | |
| ***Citizenship*** | | ***Primary Language*** | |
| ***Phone Number*** | | ***Religion*** | |
| ***Email*** | | | |

## Family - *Siblings*

| | | | |
|---|---|---|---|
| ***Name*** | (Last) | (First) | (Middle) |
| ***Date of Birth*** *(MM/DD/YYYY)* | | ***Citizenship*** | |
| ***Occupation or School Attending*** | | | |
| ***Name*** | (Last) | (First) | (Middle) |
| ***Date of Birth*** *(MM/DD/YYYY)* | | ***Citizenship*** | |
| ***Occupation or School Attending*** | | | |
| ***Name*** | (Last) | (First) | (Middle) |
| ***Date of Birth*** *(MM/DD/YYYY)* | | ***Citizenship*** | |
| ***Occupation or School Attending*** | | | |

## Academic Background

| | | | |
|---|---|---|---|
| ***Last School Attended*** | | | |
| ***From Date*** *(MM/DD/YY)* | | ***To Date*** *(MM/DD/YY)* | |
| ***School Address*** | | | |
| ***School Phone Number*** | | ***School Fax Number*** | |
| ***Language of Instruction*** | | ***Grade Completed*** | |

***Other Previous Schooling*** *(From Grade 9 Only)**:***

| ***School Name*** | ***City / Country*** | ***Date Attended*** *(MM/YY ~ MM/YY)* | ***Language of Instruction*** |
|---|---|---|---|
| | | ~ | |
| | | ~ | |

| | | | |
|---|---|---|---|
| ***Study Abroad Experience*** | | ☐ YES | ☐ NO |
| ***Country*** | | ***Duration*** | |

| | |
|---|---|
| ***Has the applicant ever been served in the ESL program?*** | ☐ YES ☐ NO |
| ***Has the applicant had any disciplinary sanction at a former school?*** | ☐ YES ☐ NO |
| ***If yes, please explain.*** | |
| ***Does the applicant have a history of learning disabilities?*** | ☐ YES ☐ NO |
| ***If yes, please explain.*** | |
| ***Has the applicant ever repeated a grade?*** | ☐ YES **(Grade: )** ☐ NO |
| ***If yes, please explain.*** | |

## Personal Background

| | | | |
|---|---|---|---|
| ***Fine Arts*** | | ***Sports*** | |
| ***Music*** | | ***Career Interest*** | |
| ***Does either parent have a special skill or interest that they might like to share with the school, if called upon? (i.e. sports, scouting, cultural interest, expertise, etc.):*** | | | |
| *Father* | | *Mother* | |
| ***Has the applicant ever had a formal psychological examination?*** | | | ☐ YES ☐ NO |
| ***Does the applicant have a history of physical or medical problems?*** | | | ☐ YES ☐ NO |
| ***If yes, please explain and attach physician's report.*** | | | |
| ***Does the applicant have a history of any mental or emotional disturbance?*** | | | ☐ YES ☐ NO |
| ***If yes, please explain and attach physician's report.*** | | | |
| ***How did you find out about KCIS?*** | | | |

## ESSAY

1. *Please tell us about yourself. Your family background, how you were raised, how was your school life in previous schools, etc.*

2. *Pleas write about your goals, including your educational plans after graduation and what dreams and visions you have set for yourself for the world.*

3. *Please write about your belief in God. How did you first begin to believe in Jesus? What do you think about the cross, the resurrection, Heaven and Hell? Also, tell us about your volunteer service in your church.*

4. *Why do you want to attend KCIS?*

5. *If there is any other information that you would like us to know about you, please write about it.*

# TUITION REFUND POLICY AGREEMENT

1. School donation fees are dedicated to the development of the school. The donations are contributed to civil affairs and to religious groups, so these are not refundable.
2. If admissions are canceled before the classes officially begin, the given school tuition, dormitory fees, transportation fees, and lunch fees, excluding donations, can be fully refunded.
3. If 1/3 of the semester has not yet passed, 50% of the tuition can be refunded.
4. If 1/3 of the semester has passed, the tuition will not be refunded at all.
5. In case of number 4, dormitory fees, transportation fees and lunch fees will be charged on a daily basis and the remaining balance will be refunded.
6. The tuition-refund policy regarding transportation and lunch fees applies from the period when the student officially begins the first class.

1. 학교발전기금은 학교발전을 위해 하나님께 헌금한 것입니다. 따라서 민,형사상 종교단체 헌금으로 취급되므로 어떠한 경우에도 환불되지 않습니다.
2. 수업이 시작되기 이전에 입학을 취소할 경우, 납부한 수업료와 기숙사비, 교통비, 식대 등은 전액 환불합니다.
3. 수업개시 이후 수업만료 예정일까지의 기간 중 1/3 이 경과되지 않은 경우 납부된 수업료의 50%가 환불됩니다.
4. 수업개시 이후 수업만료 예정일까지의 기간 중 1/3 이상 경과된 경우 납부된 수업료는 일절 환불되지 않습니다.
5. 상기 4항의 사유가 발생한 때에 기숙사비, 교통비, 식대 등은 월할로 계산하여 환불 조치합니다.
6. 교통비 및 식대의 월할 기산 시점은 실제 교통수단과 식사를 제공받은 월을 기준으로 합니다.

*I fully understand and agree to respect the school rules regarding the tuition, with the signature provided below.*

본인은 상기의 한국기독글로벌스쿨 환불규정을 읽고 숙지하였으며, 위 규정에 따른 환불에 대해 어떠한 이의도 제기하지 않을 것을 아래와 같이 서명합니다.

***Date**(MM/DD/YY)**:*** _____

***Parent/guardian signature:*** _____

# RECOMMENDATION FORM FOR ADMISSION

*Recommendation form can be written in Korean.*

## Recommender Information

| | | | |
|---|---|---|---|
| ***Recommender's Name*** | | ***Position in the Church*** | |
| ***Applicant's Name*** | | ***Church Name*** | |
| ***Church Phone Number*** | | ***Denomination*** | |
| ***E-mail*** | | | |
| ***Address*** | | | |
| ***How long have you known the applicant?*** | | | |

## Evaluation of the Applicant

| | ***Uncertain*** | ***Weak*** | ***Fair*** | ***Good*** | ***Outstanding*** |
|---|---|---|---|---|---|
| ***Spiritual Maturity*** | ☐ | ☐ | ☐ | ☐ | ☐ |
| ***Devotion to Jesus Christ*** | ☐ | ☐ | ☐ | ☐ | ☐ |
| ***Integrity and Honesty*** | ☐ | ☐ | ☐ | ☐ | ☐ |
| ***Open-mindedness*** | ☐ | ☐ | ☐ | ☐ | ☐ |
| ***Self-Discipline*** | ☐ | ☐ | ☐ | ☐ | ☐ |
| ***Willingness to Serve*** | ☐ | ☐ | ☐ | ☐ | ☐ |
| ***Ability to Work with Others*** | ☐ | ☐ | ☐ | ☐ | ☐ |
| ***Leadership*** | ☐ | ☐ | ☐ | ☐ | ☐ |
| ***Emotional Stability*** | ☐ | ☐ | ☐ | ☐ | ☐ |

**Do you recommend this applicant for KCIS?**

☐ Highly recommend ☐ Recommend ☐Recommend with reservations* ☐Do not recommend*

** Please explain:* _____

_____

*Additional Comments:* _____

_____

***Date***(MM/DD/YY)***:*** _____

***Recommender's signature:*** _____